1. PURPOSE
	1. This guidance document describes the requirements for Human Subjects Protections Training (HSP) required for all GW research investigators who conduct research on human participants and their research staff, IRB Chairs, IRB Co-Chairs, IRB members, OHR management, and OHR staff.
2. GUIDANCE
	1. The approved HSP training site for GW is the Collaborative Institutional Training Initiative (CITI).
	2. If the GW required CITI training courses have not been completed by the PI and all study team members prior to submission of an application to OHR, the application will be returned to the PI as incomplete.
	3. All investigators involved in human subjects research must complete recertification (renewal) of their initial HSP training every two years in order to remain compliant and conduct human subjects research at GW.
	4. If the study involves Protected Health Information under HIPAA, all research team members must also complete annual training in HIPAA
	5. If the study is a clinical trial, GCP training through CITI Program (citiprogram.org) is also highly encouraged.
3. REFERENCES
	1. None